

RULES OF CONDUCT

The Brock Township Public Library provides everyone with equitable access to a wide range of library services in welcoming surroundings. These rules are designed to prevent disruptions to library services, to ensure the safety of the public and staff and to maintain the security of library property. Staff makes every effort to apply these rules in a fair, dignified and positive manner for the benefit of all and in keeping with the *Ontario Human Rights Code*. We ask for your cooperation in maintaining an environment conducive to the enjoyable use of the library.

Regulations

1. Threatening, abusive or harassing language or disruptive behaviour including loud or excessive talking is prohibited.
2. Unauthorized use, damage, vandalism or theft of library materials, equipment and property is prohibited. Interfering with the designated use of computers and networks is also prohibited.
3. Children requiring supervision must not be left unattended on library premises. Only authorized entrances and exits may be used. Members of the public are not allowed in staff areas without permission.
4. All bags, books and papers must be made available for inspection when leaving the library if requested by staff.
5. Shirts and shoes must be worn. Use of sports/leisure equipment (including roller blades) is prohibited on library property. Bicycles, skateboards and other similar items are not permitted inside the library building.
6. Eating and drinking are permitted in the public area of the Library; however responsibility lies with the user to ensure the area remains neat and tidy and no damage occurs to library material or equipment as a result of this privilege.
7. Smoking and sleeping are not permitted inside the library building.
8. Animals are not permitted inside library buildings. This prohibition does not apply to animals needed to assist a person with a disability or to animals in authorized library programs.
9. Posting notices, distributing circulars or petitions, soliciting or engaging in any commercial activity is prohibited unless authorized by the Library.
10. Photographing, filming or video recording is permitted only when pre-authorized by the Library.
11. Library materials may not be taken into washrooms.
12. Cell phone use is discouraged in the Library. In the event that use of a cell phone is found to be disruptive, Library staff are authorized to request that the call be terminated, or alternatively, that the patron using the phone step outside the facility to complete their call.

Any violations of the above rules may result in cost-recovery charges, suspension of library privileges, and exclusion from the library or prosecution.