

820/09



THE CORPORATION OF THE TOWNSHIP OF BROCK

CAO's Department

Chief Administrative Officer to the Committee of the Whole

Report: 2009-CofW-03

Date: Monday, April 27, 2009

SUBJECT

Brock Public Library Cannington Branch

File:  
Refer to:

ACTION TAKEN:

Resol. No. \_\_\_\_\_

RECEIVED  
RECEIVED APR 23 2009

CLERK'S DEPT.

Copies to:

Refer to:

Council \_\_\_\_\_

Comm. SW

Meeting Date:  
Apr. 27

ACTION

RECOMMENDATION

That Council receive this report for information.

ATTACHMENTS

- No. 1: Building Canada Fund – Communities Component Application Report
- No. 2: Building Canada Fund – Infrastructure Stimulus Fund Application

REPORT

**Background**

In 2008, AECOM (formerly Totten Sims Hubicki) in conjunction with dma Planning prepared a report of findings and preliminary budget costs in regards to five proposed sites for a revitalized Library branch in Cannington. This report was presented to Council on December 15, 2008. Subsequently staff were directed to prepare a report that would reflect the projected costs at each potential site. The five sites examined were:

- |                                 |                         |
|---------------------------------|-------------------------|
| Existing Library Building       | 21 Ann Street North     |
| McCaskill's Mills Public School | 100 McKay Street        |
| Cannington Town Hall            | 38 Laidlaw Street South |
| Former Cannington Chrysler site | 39 Cameron Street West  |
| Vacant Land                     | 46 Cameron Street West  |

## **Financial Analysis**

### **Existing Library Building**

The Cannington Branch is currently being housed at 21 Ann Street. The square footage of this building allocated to the Cannington Branch is 1215 sq ft. serving the urban Cannington population of 2,000 – about .6 gross square foot per person. The report prepared by AECOM and dma Planning identifies .7 gross square feet per person as a minimum unit rate required for library facilities. The current available .6 gross square foot per person number does not take into account the additional surrounding rural library users – so it is apparent the space does not meet library space standards.

In addition to inadequate space to house collections, the premise entrance is not barrier free, public information desks are difficult to reach and work areas are inadequate. The current location does not house washroom facilities and the library patrons are required to use either the info centre thrift store or the seniors section. The book drop is made from a recycling box and a rope tied to the door slot. In short, the Cannington branch requires some attention in order to remain operating as a community anchor.

Replacing the existing library building is estimated to cost approximately \$2,050,000 – which includes construction costs \$1,575,000, demolition and asbestos removal costs of approximately \$75,000, and equipment and furnishings costs of \$350,000 (potential \$500,000). An additional cost of \$50,000 for temporary storage is anticipated, or if it was determined that the Library remain functioning during construction, additional costs to rent an offsite location would be incurred. These costs do not include expenditures associated with the other current users of the building.

### **Cannington Town Hall**

The retrofit costs have been estimated at \$380 per sq foot (a full \$100 per sq ft higher than the school option) totaling \$1,330,000, which does NOT include the cost of the asbestos removal – estimated at \$50,000. Again equipment, furnishings and moving costs are estimated at \$350,000 (potential \$500,000). for an estimated total of \$1,730,000. However, this would be partially offset by the anticipated sale price (unknown) of 21 Ann Street.

### **McCaskill's Mills Public School (old in town site)**

The listing price for this property is \$595,000. However due to today's economic climate, it is anticipated that this price will be reduced. The retrofit costs have been estimated at \$280 per sq foot for a total of almost 1 million dollars, and equipment and furnishings and moving costs have been estimated to be about \$350,000 (potential \$500,000). Certain portions of the existing building require demolition and the portable addition needs to be removed and estimated costs are \$90,000, for a total of \$2,015,000 for this option. However, this would be partially offset by the anticipated sale price (unknown) of 21 Ann Street.

**Former Cannington Chrysler site**

This option is predicated on partnering with the Community Health Centre (CHC). The Township would need to request space in the CHC owned building either on a capital upfront cost, for possible joint ownership, with no further rent payments. Capital costs are estimated at \$275 per sq foot and for 3,500 sq ft, \$962,500. Either of these two options requires the Township to negotiate with the Brock Community Health organization. Again, equipment and furnishings and moving costs have been estimated to be about \$350,000 (potential \$500,000), for a total of \$1,312,500. However, this would be partially offset by the anticipated sale price (unknown) of 21 Ann Street.

The Township of Brock has been requested to submit an expression of interest to the CHC. However, it should be noted these costs as outlined are not the result of any negotiations or offers with, from or to, the CHC and are subject to revision.

**Vacant Land**

Building on the township owned vacant land at 46 Cameron Street West, is estimated to be a low cost option at \$1,400,000 - with build costs at \$1,050,000. The equipment and furnishings budget of \$350,000 (potential \$500,000) increases the cost to an estimated \$1,400,000. And again this would be partially offset by the sale price (unknown) of the property at 21 Ann Street.

**SUMMARY**

<b>PER AECOM STUDY</b>	<b>McCaskill's Mills P.S.</b>	<b>Cannington Town Hall</b>	<b>Existing Library Bldg</b>	<b>Former Cannington Chrysler</b>	<b>Vacant Land 46 Cameron St West</b>
	\$ 280 / sq ft	\$380 / sq ft	\$340 / sq ft	\$275 / sq ft	\$300 / sq ft
<b>3,500 sq ft</b>	\$2,015,000	\$1,730,000	\$2,050,000	\$1,312,500	\$1,400,000

This analysis demonstrates the financial costs vary from the highest to lowest difference of \$615,000. And while this analysis indicates square footage costs of construction are lower than retrofit square footage costs there are uncertainties associated with all options that may reduce or increase the magnitude of this difference (sale price of McCaskill's Mills' and 21 Ann Street, asbestos removal, demolition costs, soil conditions, project manager costs etc.). While these costs indicate the scale costs of constructing a new Cannington Branch Library, these costs can not be assured until a construction project tenders are received. Recent tender calls have proven to be significantly higher than anticipated.

Capital costs can be spread over 10 to 20 years through debenture payments and can range from \$111,000 to \$275,000. Estimated debenture costs are outlined:

Value of Debenture	Ter m	Interest Rate	Annual Payment	Value of Debenture	Ter m	Interest Rate	Annual Payment
\$2,126,000	10	5	\$275,330	\$2,126,000	20	5	\$170,600
\$2,050,000	10	5	\$265,490	\$2,050,000	20	5	\$164,500
\$1,621,000	10	5	\$209,930	\$1,621,000	20	5	\$130,075
\$1,508,500	10	5	\$195,360	\$1,508,500	20	5	\$121,050
\$2,126,000	10	4	\$262,120	\$2,126,000	20	4	\$156,440
\$2,050,000	10	4	\$252,750	\$2,050,000	20	4	\$150,840
\$1,621,000	10	4	\$199,850	\$1,621,000	20	4	\$119,275
\$1,508,500	10	4	\$185,990	\$1,508,500	20	4	\$111,000

### Other Considerations

While it is acknowledged that financial consideration is a factor of contemplation in the determination of a library branch location, financial consideration is not the single most important factor. The importance of a good facility and a good location cannot be overstated for any library that wants to become a multi-purpose destination. Because libraries are high visible centres of community life, GREAT Libraries foster public confidence in communities; attracting investment from the private sector. *Great* Libraries can catalyze community revitalization. The goals of ensuring *great* library service should not be overlooked.

- To facilitate the current Library operations to maximally serve the community.
- To provide a Library that will provide functional space and quantities of shelving for twenty year growth projections.
- To provide access for all residents, including the physically and cognitively challenged.
- To furnish state-of-the-art technology for Library patrons' use as well as flexibility of design to allow for future changes in technology requirements.
- To provide public space for community gatherings and meetings.

Arguments that bolster these goals have been made for each identified site. Support arguments together with identified weaknesses are summarized in the following chart:

	McCaskill's Mills P.S.	Cannington Town Hall	Existing Library Bldg	Former Cannington Chrysler	Vacant Land 46 Cameron St West
<b>PROS</b>	Parking available	Closest to Municipal Office	Central location - Borders arterial road	Central location - Borders arterial road	Central location - Borders arterial road
<b>CONS</b>	Highest Cost	High Cost	High cost		
<b>PROS</b>	Street level offers visibility	Revitalize Heritage Bldg	Street level offers visibility	Lowest cost	Street level offers visibility
<b>CONS</b>	Removed from central location	Hydro Substation relocation required	Library service interruption	On schedule with Province to meet Canada Build deadlines	Commuter parking lot may require relocation to current library site
<b>PROS</b>	One level	Potential for partnership with Cannington Historical Society, however funding assistance may be limited	One level	New build offers operationally efficient design	New build offers operationally efficient design
<b>CONS</b>		Parking limited		Parking limited	Parking limited
<b>PROS</b>			If current bldg demolished new build offers opportunity for energy conservation methods	New build offers opportunity for energy conservation methods	New build offers opportunity for energy conservation methods
<b>CONS</b>		Two levels may reduce operational efficiency (more staff etc)			
<b>PROS</b>			May be able to meet Build Canada Deadlines	Synergies possible (bldg planning and construction savings - joint programming for seniors, youth - joint promotion - technology partners etc.)	May be able to meet Build Canada Deadlines
<b>CONS</b>		Land ownership and hydro substation are obstacles to meeting Build Canada Deadlines			
<b>PROS</b>					Low cost

It should be noted that the Cannington Community Centre location has not been included in the preceding financial analysis nor the discussion of pros and cons. This option was identified in the report commissioned by the Brock Public Library in 2006 and it was noted the available space on the second floor consists of only 2,400 sq ft. The per square footage costs of this option will not likely vary from the costs identified for the other locations but could be less if the library rebuilding was limited to 2,400 sq ft. (as would any of the other locations).

### **Conclusion**

From the foregoing analysis it appears the issue of locating the library is very complex. There is no single location that stands out as an obvious choice precluding a speedy decision. However, a location must be determined quickly if the Township of Brock determines to apply to the Building Canada Community Component Fund (BCF) for grant monies.

As Council is aware, there are two elements to the BCF grant where the Township is allowed to apply for up to four projects and it has been suggested that the Township of Brock consider applying for one non road related and three road related projects for this grant intake. If successful the Township would receive two thirds of the estimated cost of this project (\$1.4 million for total cost project of \$2.1 million).

### **Community Component Application**

This application consists of nine pages requiring detail such as project street address, whether the project contributes to community revitalization, whether the project contributes to long term community building by promoting partnerships, etc. Eligible costs include:

- Construction and materials costs
- Environmental assessment costs
- Design and engineering costs

Ineligible costs include:

- Land acquisition
- Leasing
- General repairs and maintenance

### **Stimulus Component Application**

This application consists of seven pages requiring detail such as project street address, project environmental benefits, whether the project is rehabilitation, new construction or expansion, whether a reduction of greenhouse emissions will be achieved, etc. Eligible costs include:

- Costs considered to be direct and necessary for the successful implementation of an eligible project

Ineligible costs include:

- costs incurred prior to the date of approval of a project, as indicated in writing to the applicant by the federal and provincial minister
- costs incurred for projects that are intended to be substantially completed after March 31, 2011
- land acquisition, leasing land, buildings, equipment and other facilities, real estate fees and related costs
- financing charges, legal fees and loan interest payments (including those related to easements (e.g. surveys)
- any goods and services costs which are received through donations or in-kind
- employee wages and benefits, overhead costs as well as other direct or indirect operating, maintenance and administrative costs incurred by the ultimate recipient for the eligible project(s), and more specifically costs relating to services delivered directly by permanent employees of the ultimate recipient, or a Crown corporation or corporation owned and controlled by the ultimate recipient

Both types of application must be submitted by May 1<sup>st</sup>, 2009 for consideration.

Respectfully submitted,



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Kathryn McCann, BAS, AMCT  
Chief Administrative Officer

ATTACHMENT NO. 1



Canada

**Building Canada Fund - Communities Component  
Application Report**

<b>Project Number:</b>	27325
<b>Application Status:</b>	Incomplete
<b>Current Date:</b>	2009-04-20

**SECTION I - MUNICIPAL APPLICANT OR SPONSOR**

<b>Legal Name of Applicant/Sponsor:</b> Township of Brock		
<b>Municipal Code/Band No.:</b> 10601	<b>Municipal Type:</b> Township	
<b>Street Address/P.O. Box No.:</b> 1 Cameron Street East	<b>Street Address/P.O. Box No. (additional):</b> P.O. Box 10	
<b>Town/City:</b> Cannington	<b>Province:</b> Ontario	<b>Postal Code:</b> L0E 1E0
<b>Administrative Contact Given/Family Name:</b>		
<b>Contact Position:</b>	<b>Language Preference:</b>	
<b>Street Address/P.O. Box No.:</b>	<b>Street Address/P.O. Box No. (additional):</b>	
<b>Town/City:</b>	<b>Province:</b>	<b>Postal Code:</b>
<b>Telephone No.:</b>	<b>Fax No.:</b>	<b>Email Address:</b>
<b>Technical Contact Given/Family Name:</b>		
<b>Position or Company Name:</b>	<b>Language Preference:</b>	
<b>Street Address/P.O. Box No.:</b>	<b>Street Address/P.O. Box No. (additional):</b>	
<b>Town/City:</b>	<b>Province:</b>	<b>Postal Code:</b>
<b>Telephone No.:</b>	<b>Fax No.:</b>	<b>Email Address:</b>

<b>SECTION II - PROJECT INFORMATION</b>	
<b>Project Title:</b> Library Reconstruction	
<b>Provincial Project Number:</b>	
<b>Date of Submission (YYYY-MM-DD):</b>	<b>Municipal Priority:</b>
You will be required to provide a copy of a Local Government Resolution supporting this project. Do you intend to upload a copy with your application? No	
<b>Project Description/Abstract:</b>	
<b>Nature of Project:</b>	
<b>Alternative Funding Arrangement:</b> No	
<b>Joint Project Applicant:</b> No	
<b>Do you intend to upload a business plan with your application?</b> No	

<b>Project Location</b>		
Do you intend to upload an electronic copy of the Project Site Map with your application? No		
<b>Project Street Address Line 1:</b>		<b>Project Street Address Line 2:</b>
<b>Project Town/City:</b>	<b>Project Province:</b>	<b>Project Postal Code:</b>
<b>Project Nearest Intersection or Legal Land Location:</b>		<b>Project Point of Interest/Placename:</b>
<b>Other Project Location Information:</b>		
<b>Provincial Zone:</b>		
<b>Project Latitude:</b>		<b>Project Longitude:</b>

* Is the project consistent with all applicable land-use and resource management plans?	
* Has the project tender been awarded?	
* Has construction started?	
* Does the project involve federal or provincial owned assets?	
* Will the project be planned, constructed and operated in a manner that takes into account risks related to extreme natural events and/or climate change?	

SECTION III - PROJECT SUB-CATEGORY	
<b>Primary Project Sub-Category:</b>	Libraries and archives
<b>% of Net Eligible Costs to this Project Sub-Category?:</b>	100

Project Screening Criteria	
<b>Category:</b> Culture Infrastructure	
<i>Building Canada offers support for sports and culture infrastructure projects providing significant regional or economic benefit that can: Support arts and/or heritage facilities; Help communities express, preserve, develop and promote their culture and/or heritage within Canada.</i>	
Please describe how the project has a significant economic and / or regional impact.	
<i>Explanation:</i>	
Please describe your plan for increased or expanded regional outreach.	
<i>Explanation:</i>	
Please describe how the project results in one or more of the following: increased seating or visitor capacity; increased capacity to reach new audiences; and enhanced services in the promotion of culture.	
<i>Explanation:</i>	
Will you be getting financial support or a resolution in support of the project from a local government council(s) in another community?	
Will the project increase access/service availability to Aboriginal communities?	
Will the project contribute to the revitalization of neighbourhoods or communities?	
Will the project enable the proponent to enhance and diversify its program services and offerings?	
Will the project provide increased capacity to the facility through technological improvements that allow for the hosting of a greater number and/or more diverse types of performances; and/or gives the facility a "rental capacity" in order to expand its activities?	
Will the project increase sustainable urban development and encourage a more efficient urban form?	
Will the project minimize the negative impacts on the environment by reducing ongoing energy consumption and/or water consumption and/or waste compared to the existing infrastructure, or by encouraging recycling or by using recognized green materials in the construction/restoration or improvement of the infrastructure?	

Project Screening Criteria - continued
Will the project contribute to long-term community building by promoting partnerships with other community organizations?
Will the project improve/restore a public infrastructure in a community where there will be a national exhibition or a regional celebration such as the foundation of a City?
Is the project a multi-use facility or does it have a multi-use component?

SECTION IV - PROJECT BENEFITS	
Do you intend to upload a Cost Benefit Analysis or other study with your application?	No
Project Benefits	Applicable Benefit?
(1)	
(2)	
(3)	
(4)	
(5)	
<b>Additional Benefits:</b>	

SECTION V - TIMELINES AND RATIONALE	
<p><i>Timelines or milestones represent key dates in the project when progress is achieved (such as the completion of a phase or a component of the project) and should be provided for projects whose construction time is expected to last beyond one year. A description of each milestone and its anticipated completion should be provided.</i></p>	
<b>Project Start Date:</b>	<b>Project End Date:</b>
<b>Tender Date:</b>	
<b>Construction Start Date:</b>	<b>Construction End Date:</b>

Project Rationale
<p><b>1. What are the specific problems or objectives that this project will address?</b></p> <p><i>This section should provide a synopsis of what is happening currently within the municipality or region and what might happen if no action is taken at this time. Make sure that you define the business opportunity/problem in clear terms. If statistical information is available to support this business case then state what and where it can be found. It should describe the history and the current state of affairs giving rise to the general business problem and thus the need for the project.</i></p>
<p><b>2. How would your project address these specific problems or objectives?</b></p> <p><i>This section should indicate how the project would improve or fix the problem stated in the "Project Rationale" section. It should explain why Federal - Provincial funding is required to enable the project to proceed, increase its scope (size) or allow it to proceed earlier than originally planned. Include a brief explanation of a) how the project supports the local development plan for the community and b) how the project will affect the social, economic and/or natural environment of the municipality.</i></p>
<p><b>3. What alternatives to the proposed solution have been considered?</b></p> <p><i>Describe the alternatives considered.</i></p>
<p><b>4. Does this project contribute to a sustainable environment?</b></p> <p><i>Indicate how the project will contribute to a sustainable environment.</i></p>
<p><b>5. Describe any innovative technology that will be employed during the realization of the project.</b></p> <p><i>Provide details on the technology to be incorporated in to the proposed project. Focus on new approaches, best practices and whether the project uses the best available technologies (that are economically feasible) or innovation to address the problem.</i></p>
<p><b>6. What are the significant project risks and what is your strategy to mitigate those risks?</b></p> <p><i>Risks are uncertainties or constraints that may prevent the project from completing on time, on budget, or in its original scope. Few projects are completely without risk, however, most successful projects manage or mitigate their risks through good planning and on going management. Indicate any known risks (such as short construction season, possible uncertainties in building site that might influence cost, etc) and specify how those uncertainties may impact the performance of the project, either in duration, cost, or meeting the requirements. Then indicate what actions are possible in advance or during the project to reduce the effect of the risk (mitigation).</i></p>

SECTION VI - PROJECT COSTS	
<p><b>You will be expected to provide detailed cost estimates with your application. Do you intend to upload detailed cost estimates with your application?</b></p>	No
<b>Eligible Costs:</b>	
Environmental Assessment Costs	
Design / Engineering Costs	
Materials	

Construction	
Contingency Costs	
Federal Taxes (or HST)	
Provincial Taxes (no HST)	
<b>Other Eligible Costs:</b>	
<b>Total Eligible Cost:</b>	<b>0.00</b>
Tax Rebate:	0.00
<b>Net Eligible Cost:</b>	<b>0.00</b>
<b>Ineligible Costs:</b>	
Land Acquisition	
Leasing Land, Buildings and Other Facilities	
General Repairs and Maintenance	
Financing Charges	
Legal Fees	
<b>Other Ineligible Costs:</b>	
<b>Total Ineligible Cost:</b>	<b>0.00</b>
<b>Total Estimated Gross Project Costs:</b>	<b>0.00</b>
Tax Rebate:	0.00
<b>Total Estimated Net Project Costs:</b>	<b>0.00</b>
Federal Taxes (or HST)	0.00
Provincial Taxes (no HST)	0.00
Net Eligible:	0.00
ineligible:	0.00
<b>Total Net Project Cost:</b>	<b>0.00</b>

Proposed Financing of Eligible Costs						
	Municipal Source(s)	Provincial (BCF-CC)	Federal (BCF-CC)	Other Federal	Other	Total
Total	0.00	0.00	0.00	0.00	0.00	0.00
% of Costs	0%	0%	0%	0%	0%	0%

Other Federal Funding Amount 1	0.00
Specify Other Federal Funding Source 1	
Other Federal Funding Amount 2	0.00
Specify Other Federal Funding Source 2	
Other Federal Funding Amount 3	0.00
Specify Other Federal Funding Source 3	

Indicate the person who has verified that these project cost estimates are accurate, as well as the date that the estimates were verified.

* Name	
* Date (YYYY-MM-DD)	

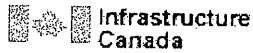
Other Federal Funds include Gas Tax / Public Transit Funds?	
Specify Other Funding Source	

Other Project Financing
Is this a multi-stage project? If so, please indicate which stage. Please note that each phase must be able to be considered a stand-alone project.:
Will the project require the borrowing of funds?:
Will the project serve commercial operations?:
Does the applicant have a plan to fund, operate, and maintain the asset over its lifecycle?:
Please affirm that the contract award process will be competitive, fair, and transparent (e.g., no sole-source contracts, no union-only processes) and consistent with the Agreement on Internal Trade and Canada's international trade obligations.:
Please state who will own the asset in which the infrastructure investment is being made.:

Documents Uploaded		
Descriptive Title	Filename	Date Uploaded
0 documents uploaded		

SECTION VII - ENVIRONMENTAL ASSESSMENT	
I. Environmental Considerations - Primary Project Category	
<b>Category:</b> Culture Infrastructure	
1	Is the project located within 250 metres of an environmentally sensitive area?
2	Does the project involve works or activities on, under, over, through or across a water body such as a wetland, stream, river or lake?
3	Does the project involve works or activities within 30 metres of a water body?
II. Environmental Considerations	
Not applicable to this Project.	
III. Aboriginal Considerations	
Not applicable to this Project.	
IV. Environmental Assessment Contact Information	
4	Please fill out the information for Environmental Assessment contact verification. Name of EA Contact: Position: Address: Phone Number of EA Contact: Email:

ANALYST CHECKLIST	
I. Environmental Considerations	
1	Is the project located within 30 metres of a water body or wetland?
2	Does the project involve physical works or activities in water?
3	Is this project consistent with provincial legislative requirements and management plans for the protection of environmentally sensitive areas within the province?
4	Is a provincial environmental assessment required or has a provincial environmental assessment been carried out of this project?
II. Aboriginal Considerations	
5	Will the project have adverse impacts on established or potential Aboriginal and Treaty rights?
6	Have aboriginal groups been consulted about the project?



Français

Contact Us

Canada Site

### Infrastructure Stimulus Fund

#### CREATE NEW APPLICATION

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**Warning:**

- 1) This session will expire in 30 minutes. Given that this application form is lengthy, please press the Submit button frequently to ensure that the session remains live.
- 2) This system does not save incomplete applications. By exiting this application form, you will lose all information previously entered.
- 3) Note: Your application will not be actually submitted until all mandatory fields have been filled correctly.

#### Proponent Information

**\*Legal Name:**

If you are a non-governmental organization, are you:

If you are a For-profit or Not-for-profit organization, please provide your Incorporation Number:

Link to website:

**Address:**

**\*Civic Number: (Digits only)**

Civic Number Suffix:

Unit/Suite/Apt:

**\*Street Name:**

Street Type:

Street Direction:

**\*Municipality:**

**\*Province / Territory:**

**\*County/District:**

Postal Code:

#### Project Information

**Class of Asset:**

**Project Category:**

**\*Project Name:**

**\*Project Description:**

(limit 2000 characters including spaces)

**\*Project Benefits:**

Please explain how the proposed work contributes to maintaining the safety and/or prolonging the economic life of the asset (mandatory). Where applicable, please provide a description of other project benefits such as environmental benefits, reduction of greenhouse gas emissions, and improved efficiency of the transportation network

(limit 2000 characters including spaces)

**Project Location**

In order to provide location based reports and maps on this project we require the following on its location.

A street name, a municipality, a province/territory and a project location details are required for this project if the project category is Short-line Rail Infrastructure, Regional Transit Infrastructure, Parks and Trails, Water Infrastructure, Wastewater Infrastructure, Public Transit Infrastructure, Local Road Infrastructure or Disaster Mitigation Infrastructure. A civic number can also be provided.

Otherwise, a complete address (civic number, street name, municipality and province/territory) is required for this project. If a Civic Number can not be provided the project location details text area must be filled.

Civic Number: (Digits only)

Civic Number Suffix:

Unit/Suite/Apt:

\*Street Name (or nearest):

Street Type:

Street Direction:

\*Municipality:

\*Province / Territory:

\*County/District:

Postal Code:

**Project Location Details:**

All useful information that could be used to locate project such as :

- Point(s) of interest (i.e. near War Memorial monument, Alexandra Bridge or Battlefields Park)
- Nearest intersection(s) (i.e. Rideau and Sussex)
- Streets affected by the project (i.e. Elgin street - between Wellington and Laurier)

(limit 1000 characters including spaces)

**Project Nature**

\*Please select one option:

Rehabilitation :

New Construction :

Expansion :

**State of Readiness**

Question	Answer	Explanation / Expected Date
*a) Are plans and specifications prepared?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	If you answer "No" or "N/A" to this question, please provide an explanation:  (limit 1000 characters including spaces)
*b) Is project tender-ready?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	If you answer "No" or "N/A" to this question, please provide an explanation:  (limit 1000 characters including spaces)
*c) Have all necessary municipal permits and approvals been secured?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	If you answer "No" or "N/A" to this question, please provide an explanation:  (limit 1000 characters including spaces)
*d) Have all necessary provincial permits and approvals been secured?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	If you answer "No" or "N/A" to this question, please provide an explanation:

		(limit 1000 characters including spaces)
*e) Have all necessary federal permits and approvals been secured?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	If you answer "No" or "N/A" to this question, please provide an explanation:  (limit 1000 characters including spaces)
*f) Have all necessary environmental approvals been secured?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	If you answer "No" or "N/A" to this question, please provide an explanation:  (limit 1000 characters including spaces)

**Environmental Considerations**

*Is the project a building?	<input type="radio"/> Yes <input type="radio"/> No	
<b>If the project is a building, please answer question a) and b):</b>		
<b>Question</b>	<b>Answer</b>	<b>Explanation</b>
*a) Is the project located within 250 meters of a federal, provincial or municipal environmentally sensitive area?	<input type="radio"/> Yes <input type="radio"/> No	If you answer "Yes" to this question, please provide an explanation:  (limit 1000 characters including spaces)
*b) Does the project involve the likely release of a polluting substance into a water body such as a wetland, stream, river or lake?	<input type="radio"/> Yes <input type="radio"/> No	If you answer "Yes" to this question, please provide an explanation:  (limit 1000 characters including spaces)
<b>If the project is not a building, please answer question c) and d):</b>		
*c) Is the project located		If you answer "Yes" to this question, please provide an explanation:

within 250 meters of a federal environmentally sensitive land?	<input type="radio"/> Yes <input type="radio"/> No	(limit 1000 characters including spaces)
*d) Does the project involve works or activities in water or within 30 meters of a water body such as wetland, stream, river or lake?	<input type="radio"/> Yes <input type="radio"/> No	If you answer "Yes" to this question, please provide an explanation:  (limit 1000 characters including spaces)
*e) If yes to (a) or (c), does it comply with the land use and/or resource management plan for the area?	<input type="radio"/> Yes <input type="radio"/> No	If you answer "No" to this question, please provide an explanation:  (limit 1000 characters including spaces)

**Aboriginal Consultation**

Question	Answer	Explanation
*a) Are there Aboriginal groups or communities in the project area?	<input type="radio"/> Yes <input type="radio"/> No	If you answer "Yes" to this question, please provide an explanation:  (limit 1000 characters including spaces)
*b) If yes to (a), could the project have adverse effects on those Aboriginal groups?	<input type="radio"/> Yes <input type="radio"/> No	If you answer "Yes" to this question, please provide an explanation:  (limit 1000 characters including spaces)
*c) Have Aboriginal groups been consulted about the project?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	For all answers, please provide an explanation:  (limit 1000 characters including spaces)

**Funding**

Federal funding for the Infrastructure Stimulus Fund for local government and non-profit private sector assets will be one-third (33.3%) of total eligible project costs. On an exceptional basis, the federal share of funding may be up to fifty per cent (50%) of total eligible project costs.

**\*Total Eligible Project**

**Costs:**  \$  
 (See Guide) (Only digits and decimals allowed. No commas allowed. i.e **1234.56**)

**\*Proposed Federal ISF Funding**

\$  
 (Only digits and decimals allowed. No commas allowed. i.e **1234.56**)

**Proposed Provincial/Territorial Funding:**

\$  
 (Only digits and decimals allowed. No commas allowed. i.e **1234.56**)

**Municipal:**  \$  
 (Only digits and decimals allowed. No commas allowed. i.e **1234.56**)

**Other:**  \$  
 (Only digits and decimals allowed. No commas allowed. i.e **1234.56**)

If a value was entered in "Other", please explain the source of funding.:

\*Is all non-federal funding in place (secured) at this time? :

- Yes
- No

If no, which sources are not in place and what plans do you have to secure the funding?:

(limit 1000 characters including spaces)

**Proposed cashflow profile of federal funding**

2009-2010:  \$  
 (Only digits and decimals allowed. No commas allowed. i.e **1234.56**)

2010-2011:  \$  
 (Only digits and decimals allowed. No commas allowed. i.e **1234.56**)

**Proposed cashflow profile of provincial funding**

2009-2010:  \$  
 (Only digits and decimals allowed. No commas allowed. i.e **1234.56**)

2010-2011:  \$  
(Only digits and decimals allowed. No commas allowed. i.e 1234.56)

**Construction Dates**

\*Start of Construction Work:  (yyyy-mm-dd)

\*Completion of Construction Work:  (yyyy-mm-dd)

\*Has construction already started?:  Yes  No

If Yes, please provide details:

(limit 2000 characters including spaces)

**Attestation**

1. I warrant that, to the best of my knowledge, Total Eligible Costs reported in the Funding section of this application are Eligible Costs under the Infrastructure Stimulus Fund as defined in the Infrastructure Stimulus Fund Guidelines document.\*

2. I warrant that, to the best of my knowledge, all information contained in this application is true and accurate.

3. I warrant that this project would not be otherwise constructed by March 31, 2011 without the federal funding requested.

4. I understand that:

- ( a ) federal funding for this project has not been approved;
- ( b ) all costs incurred before provincial and federal approval and after March 31, 2011 are ineligible;
- ( c ) the project is subject to the signing of a funding agreement in accordance with the terms and conditions that will be approved by Government of Canada Treasury Board.

I,  (insert name)  (insert title) , am clearly authorized to bind the proponent and attest all information above is true and complete.

**Contact Information**

\*First Name:

\*Last Name:

\*Position:

\*Organization:

\*Telephone:

\*E-mail:

Fax:

Submit

Exit

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Last Updated : 2009-04-21

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